

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street  
Olean, NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, February 13, 2018, at 6:30 p.m. at Olean Intermediate Middle School - LGI Room, 401 Wayne Street, Olean, NY. The meeting was called to order by Ira Katzenstein, President, with a moment of silent prayer or personal reflection. Mr. Moore led the Board of Education in the Pledge of Allegiance to the Flag.

PRESENT:

Ira Katzenstein, President  
John Bartimole, Vice President  
Janine Fodor  
Paul Hessney  
Mary Hirsch-Schena

Jim Padlo  
Frank Steffen Jr.

ABSENT:

Michiko McElfresh (excused)  
Michael Martello (excused)

STAFF PRESENT:

Rick Moore, Superintendent of Schools  
Kathy Elser, Business Administrator  
Victoria L. Zaleski-Irizarry, District Clerk  
Aaron Wolfe, Director of Human Resources  
Jen Mahar, District Coordinator of State and Federal Aid Programs  
Jen Kless, Coordinator of Curriculum and Instruction  
Cso Woodworth, Director of Technology  
Mike Martel, OHS Assistant Principal  
Lauren Stuff, Washington West Principal  
Gerald Trietley, OIMS Principal (grades 6 & 7)  
Brian Crawford, East View Principal  
Matt Perry, Teacher  
Rachael Schreiber, Teacher  
Charlie Warren, Teacher  
Amy Leskow, Teacher  
Sue Grosso, Teacher Aide

OTHERS:

Tom Dinki  
Karen Fox  
Noah Howard

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Moved by M. Hirsch-Schena, seconded F. Steffen, Jr., to approve the following amendment to the meeting agenda: 11. New Business I. Asbestos Air Monitoring Testing bid, m. Construction Testing Services, and n. Printing Services.

Agenda Approval

Ayes 7

Nays 0

Motion Carried

Public Comment Regarding Agenda Items:  
None

Public Comments

Discussion Items:

- a. Presentation of Plaque to Charles Warren

Charlie Warren  
Presented  
Retirement Plaque

Communications, Commendations:

- a. Congratulations and thank you to the staff and students that make Poetry Out Loud a great performance and competition  
b. Congratulations to the following January Harold Dutton Students of the Month - Moses Swan, Davon Hughes, Anthony Kenyon, Ryan Byrne, Julia Rakus, Gabriel Williams, Grace Ventura, Emma Dwaileebe, Iesha Bryant, Nik Jurenko, Dylan Hamed, Jaelle Charleston, Adrienne Metcalf, David Buchinger, and Bruce Wetherby

Communications,  
Commendations

Committee Reports:

- a. Buildings and Grounds Committee – January 13 – given by Jim Padlo  
b. Technology Committee – January 17 – given by Cso Woodworth  
c. Audit and Finance Committee – January 18 – given by Mary Hirsch-Schena  
d. Operations Committee– February 6 – given by Frank Steffen, Jr.

Committee Report

Superintendent's Report

- a. Field Trip Scholarships – met with CRCF and OCSD Foundation  
b. Souper Bowl of Caring – high school senior, Max Morton, met his goal of collecting over \$1800  
c. Winter Weekend – thank you to advisors, faculty and students that made the event a huge success  
d. Maker Space trip  
e. Dual Enrollment Academy – Jen Mahar is working on a grant  
f. Capital Project update  
g. Conducting “unofficial” classroom visits – 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> year teachers  
h. OHS music students selected to open for Foreigner

Superintendent  
Report

Moved by J. Padlo, seconded by J. Bartimole, upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the following Consent Agenda items:

Consent Agenda

- a. Upon the recommendation of Rick Moore, Superintendent of Schools, to adopt the previous minutes of the regular meeting held on January 9, 2018.  
b. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Treasurer's Report dated January 31, 2018, be accepted and placed on file.  
c. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Warrant Report for January 2018 be accepted and placed on file.  
d. Upon the recommendation of Rick Moore, Superintendent of Schools, that the Internal Claims Auditor Exception Report for the period covering month ending January 31, 2018, be accepted and placed on file.

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- e. Upon the recommendation of Rick Moore, Superintendent of Schools, that the January 2018 Intra-fund Transfer listing in the amount of \$419,476.44 be accepted/approved and placed on file.
- f. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE to CSE recommendations reviewed on February 13th be approved:

2018-2019				
908002450				

- g. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CPSE recommendations reviewed on February 13th be approved:

908003133	908002829	908003245	908003192	908002915
908003188	908003244	908003189	908003254	908003107
908002901	908002450	908002925	908003050	
2018-2019				
908002829	908003225			

- h. Upon the Recommendation of Rick Moore, Superintendent of Schools, the following CSE recommendations reviewed on February 13th be approved:

908002401	908000604	908002733	900457828	908002940
908002785	908002709	091880003	900455850	900457528
908001461	908002857	908001968	092610005	908001629
908001295	908001293	092780001	900427904	908001726
900453143	900457252	908001560	900428737	900457322
900455407	092510018	908001988	908001999	908001857
908000560	908001713	908001917	900434139	900455857
900447294	908000984	900447895	900393017	900447142
083100000	082880012	900457342	900442510	101790001
092460006	900457921	908002736	908000573	100600000
101610000	908001610	908002033	908001604	090650002
908001908	082960007	900455881	083400004	908001480
908001299	092510024	900455907	900456083	908002896
908002527	900457841	908000958	900457861	

- i. Upon the Recommendation of Rick Moore, Superintendent of Schools, to appoint the list of Conditional and Non-Conditional Substitutes.
- j. Upon the Recommendation of Rick Moore, Superintendent of Schools, to declare the list of technology equipment as surplus items; such items will be recycled.
- k. Upon the Recommendation of Rick Moore, Superintendent of Schools, to declare a 2010 Chevy Impala 4 door sedan and a 2009 Chevy Impala 4 door sedan as surplus items.

Ayes 7

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Teachers' Association Memorandum of Agreement regarding Instructional Coaches.

OTA Instructional  
Coach MOA  
Approved

Ayes 7 Nays 0 Motion Carried

Moved by J. Padlo, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the amendments to the Flex Benefit Plan document.

Flex Benefit Plan  
Amendments  
Approved

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Olean Intermediate Middle School's Washington Club's Over Night Field Trip to Washington DC from April 19, 2018, through April 21, 2018. The cost to the school district will be approximately \$2,300 for substitutes, etc. Approval is granted with the understanding that all school rules and regulations will be followed. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Washington Club's  
Over Night Trip  
Approved

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, that Lauren Stuff be permitted to do an unpaid 180 hour administrative internship through St. Bonaventure University Educational Leadership Program, under the supervision of Aaron Wolfe from February through July 2018.

Lauren Stuff  
Administrative  
Internship Approved

Ayes 7 Nays 0 Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the Affiliation Agreement between the Olean City School District and Jamestown Community College for the implementation of the field instruction program by providing field placement of qualified students to participate in the practicum, educational development of pre-service teacher interns, and/or observation. The terms of this Agreement shall be five (5) years from the date of execution.

JCC Affiliation  
Agreement  
Approved

Ayes 7 Nays 0 Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to approve John Crawford as a school volunteer for the 2017-2018 school year.

School Volunteer  
Approved

Ayes 7 Nays 0 Motion Carried

Moved by F. Steffen, Jr., seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to grant permission to Kathryn Winterburn to do a one-year Psychology Internship, through Alfred University, under the supervision of Maura Carucci, School Psychologist, beginning September 1, 2018, through June 30, 2019, at an annual stipend of \$20,000.00.

Kathryn Winterburn  
Granted  
Psychology  
Internship

Ayes 7 Nays 0 Motion Carried

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Moved by J. Bartimole, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to award the carpeting of offices and chorus room the Olean Intermediate Middle School to Southern Tier Interiors in the amount of \$18,904.00.

Ayes 7

Nays 0

Motion Carried

Carpeting Bid  
Awarded to  
Southern Tier  
Interiors

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve Olean Intermediate Middle School's Explorers Club's Over Night Field Trip to Niagara Falls, New York from June 1, 2018, through June 2, 2018. Approval is granted with the understanding that all school rules and regulations will be followed and the cost to the school district will be for four (4) substitute teachers. The Superintendent of Schools is authorized to make the final decision, based upon his judgment of safety concerns at the time of the scheduled field trip, whether the field trip will occur.

Ayes 7

Nays 0

Motion Carried

Explorers Club  
Over Night Trip  
Approved

Moved by J. Bartimole, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contracts between the Olean City School District and Premo Limousine Services of WNY, LLC for emergency transportation of students with disabilities.

Emergency  
Transportation  
Contracts with  
Premo Limo  
Services Approved

2016-17 Rate  
N/A

10/05/17-11/04/17  
\$10,500.00

2016-17 Rate  
N/A

11/05/17-12/04/17  
\$8,500.00

2016-17 Rate  
N/A

12/05/17-01/04/18  
\$8,000.00

2016-17 Rate  
N/A

01/05/18-01/09/18  
\$1,500.00

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the contract between the Olean City School District and Corvus Bus & Charter Service for transportation of students with disabilities.

Transportation of  
Students With  
Disabilities  
Awarded to Corvus  
Bus & Charter  
Services

2016-17 Rate  
N/A

1/10/18-06/21/18  
\$24,720.00

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to approve the expenditure for Paul Hessney to attend "Addressing the Growing Mental Health Crisis Among Students" workshop on March 1 and 22, 2018, in Rochester, NY.

Expenditure  
Approval for Paul  
Hessney to Attend  
Workshop

Ayes 6

Nays 0

Abstain 1 Motion Carried  
P. Hessney - self

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Moved by J. Bartimole seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the retirement resignation, with deep regret, of Charles Warren, Science Teacher, effective February 26, 2018.

Ayes 7

Nays 0

Motion Carried

Charles Warren  
Retirement  
Resignation  
Accepted with Deep  
Regret

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Margaret Tingley, 12-month Keyboard Specialist, retroactive to January 20, 2018.

Ayes 7

Nays 0

Motion Carried

Margaret Tingley  
Resignation  
Accepted with  
Regret

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to accept the resignation of Les DeGolier, Modified Boys' Baseball Coach for the 2017-2018 school year.

Ayes 7

Nays 0

Motion Carried

Les DeGolier  
Coach Resignation  
Accepted with  
Regret

Moved by J. Padlo, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Margaret Tingley to a non-conditional non-probationary full-time 11-month Keyboard Specialist position, 7.5 hours per day, retroactive to January 22, 2018, at an hourly rate of \$13.31.

Ayes 7

Nays 0

Motion Carried

Margaret Tinley  
Appointed 11-  
Month Keyboard  
Specialist

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Ryan Talbot and Nancy Sullivan as OIMS Challenge 24 Co-Advisors for the 2017-2018 school year at an annual stipend of \$289.42 each.

Ayes 7

Nays 0

Motion Carried

Challenge 24 Co-  
Advisor  
Appointments  
Approved

Moved by M. Hirsch-Schena, seconded by J. Padlo, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Heather McIntosh and Shelly Waugh as EV Challenge 24 Co-Advisors for the 2017-2018 school year at an annual stipend of \$289.42 each.

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint JoAnne Jones and Emily Chamberlain as the WW Challenge 24 Co-Advisors for the 2017-2018 school year at an annual stipend of \$289.42 each.

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Les DeGolier as Varsity Baseball Coach for the 2017-2018 school year, Index .115, at an annual stipend of \$4,440.

Ayes 7

Nays 0

Motion Carried

Les DeGolier  
Appointed Varsity  
Baseball Coach

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Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Christine Walker to a non-conditional probationary part-time Food Service Helper position, 5.75 hours per day, retroactive to January 16, 2018, at an hourly rate of \$10.40.

Christine Walker  
Appointed Food  
Service Helper

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint April Ginter to a non-conditional probationary part-time Food Service Helper position, 5.75 hours per day, retroactive to January 16, 2018, at an hourly rate of \$10.40.

April Ginter  
Appointed Food  
Service Helper

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Scottie Kemp to a non-conditional probationary part-time Teacher Aide position, 5.75 hours per day, retroactive to January 16, 2018, at an hourly rate of \$11.80.

Scottie Kemp  
Appointed Teacher  
Aide

Ayes 6

Nays 0

Abstain 1  
J. Padlo - niece

Motion Carried

Moved by J. Padlo, seconded by F. Steffen, Jr., upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Aaron Meyers as Modified Boys' Baseball Coach for the 2017-2018 school year, Index .060, at an annual stipend of \$2,316.

Aaron Meyers  
Appointed Modified  
Baseball Coach

Ayes 7

Nays 0

Motion Carried

Moved by F. Steffen, Jr., seconded by P. Hessney, upon the recommendation of Rick Moore, Superintendent of Schools, to appoint Kristin Smith as a part-time non-conditional probationary Teacher Aide, 5.75 hours per day, retroactive to February 7, 2018, at an hourly rate of \$11.80.

Kristin Smith  
Appointed Teacher  
Aide

Ayes 7

Nays 0

Motion Carried

Moved by M. Hirsch-Schena, seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Karen Fox who has a Professional certified as a Library Media Specialist permitting her to teach in the School Library Media area in the public schools of New York State, is hereby appointed to a probationary position in the Library Media Specialist tenure area for a probationary period of three (3) years commencing on February 26, 2018, and ending on February 25, 2021. Eligibility for tenure at the end of the probationary period is dependent on Karen Fox receiving APPR ratings of Effective or Highly Effective in 2 of 3 preceding years and no Ineffective composite or overall rating in the final year.

Karen Fox  
Appointed in the  
Library Media  
Specialist Tenure  
Area

BE IT FURTHER RESOLVED that Karen Fox, the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 7, salary of \$46,184.00 (pro-rated) as outlined in any modified, amended or successor agreement.

Ayes 7

Nays 0

Motion Carried

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Moved by F. Steffen, Jr., seconded by J. Fodor, upon the recommendation of Rick Moore, Superintendent of Schools, that Brandy Blanchard, who holds Initial Certification in Childhood Education (Grades 1 – 6) and has applied for Initial Students With Disabilities (Grades 1 – 6) Certification permitting her to teach in the public schools of New York State, is hereby conditionally appointed for a probationary period of four years to commence February 26, 2018, and to end on February 25, 2022. Eligibility for tenure at the end of the probationary period is dependent on Brandy Blanchard receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Brandy Blanchard  
Appointed in the  
Special Education  
Tenure Area

BE IT FURTHER RESOLVED that Brandy Blanchard the first year of this appointment, be paid at the annual salary as outlined in the Agreement between the Olean Teachers' Association and the Board of Education for a teacher on Step 1, salary of \$38,589 (pro-rated) as outlined in any modified, amended or successor agreement.

Brandy Blanchard is expected to obtain her New York State Students With Disabilities (Grades 1 – 6) Certification within the time frame established by the Superintendent.

Ayes 7

Nays 0

Motion Carried

Discussion Item:

- a. Policy #8130 - Equal Educational Opportunities – 1<sup>st</sup> reading
- b. Policy #7550 - Complaints and Grievances by Students – 1<sup>st</sup> reading
- c. Policy #6120 – Equal Employment Opportunity – 1<sup>st</sup> reading
- d. Policy #6121 – Sexual Harassment of District Personnel – 1<sup>st</sup> reading
- e. Policy #7420 – Sports and the Athletic Program – 1<sup>st</sup> reading
- f. Policy #7551 – Sexual Harassment of Students – 1<sup>st</sup> reading
- g. Policy #8220 – Career and Technical (Occupational) Education – 1<sup>st</sup> reading
- h. Policy #7621 – Section 504 of the Rehabilitation Act of 1973 – 1<sup>st</sup> reading
- i. Policy #7554 – Dignity for All Students Act – 1<sup>st</sup> reading

Discussion Items

Moved by M. Hirsch-Schena, seconded by J. Bartimole, to waive the second reading.

Ayes 7

Nays \_\_\_\_\_

Motion Carried

Moved by J. Bartimole, seconded by M. Hirsch-Schena, to adopt Policies #8130, #7550, #6120, #6121, #7420, #7551, #8220, #7621, and #7554. These policies are to supersede any current School Board Policies regarding the same matter.

Policies Adopted

Ayes 7

Nays 0

Motion Carried

Informational Items:

- a. BOCES Budget Adjustments
- b. BOCES Board Nominations – due to BOCES by March 23<sup>rd</sup>
- c. Technology Committee – Thursday, March 1<sup>st</sup> at 3:30 pm
- d. Operations Committee – Tuesday, March 6<sup>th</sup> at 4:30 pm
- e. Safety Committee – Wednesday, March 7<sup>th</sup> at 3:30 pm
- f. Buildings and Grounds Committee – Tuesday, March 13<sup>th</sup> at noon
- g. Board Meeting – Tuesday, March 13<sup>th</sup> at 6:30 pm
- h. Audit and Finance Sub Committee – Thursday, March 15<sup>th</sup> at noon
- i. School Health Team Committee – Thursday, March 22<sup>nd</sup> at 3:30 pm
- j. BOCES Annual Meeting – April 11<sup>th</sup>, 6:00 pm, Olean Center

Informational Items



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Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn from the Regular Meeting and go in to Executive Session at 7:27 p.m. for the purpose of discussing: the employment history of two (2) particular individuals. Aaron Wolfe invited to attend executive session.

Regular Meeting

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Victoria L. Zaleski-Irizarry  
District Clerk

Dated: February 20, 2018

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn from Executive Session and reconvene to the Regular Meeting at 8:34 p.m.

Executive Session

Ayes 7

Nays 0

Motion Carried

Moved by J. Bartimole, seconded by F. Steffen, Jr., to adjourn the meeting at 8:34 p.m.

Adjournment

Ayes 7

Nays 0

Motion Carried

Respectfully submitted,

Rick Moore  
Pro-Tem District Clerk

Dated: February 20, 2018

Sub List:

POSITION DESCRIPTION	EMPLOYEE NAME	CERTIFICATION	FINGERPRINT
DISTRICT RETIRED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	KURJAKOVIC, CINDY	LIBRARY	YES
CERTIFIED			
SUBSTITUTE TEACHER			
SUBSTITUTE TEACHER	FRAGLE, TONI	MATHEMATICS	YES
NON-CERTIFIED			
SUBSTITUTE TEACHER			

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SUBSTITUTE TEACHER	BOWSER, AMY	BACHELORS	YES
SUBSTITUTE TEACHER	CANDELARIA, ANTHONY	BACHELORS	YES
SUBSTITUTE TEACHER	MARTIN, CHARLES	ASSOCIATES	YES
SUBSTITUTE TEACHER	PATRICK, IAN	BACHELORS	YES
SUBSTITUTE TEACHER AIDES			
SUBSTITUTE TEACHER AIDE	CANDELARIA, ANTHONY	N/A	YES
SUBSTITUTE TEACHER AIDE	CLAWSON, FRANCES	N/A	YES @ \$21.20/HR
SUBSTITUTE TEACHER AIDE	FRAGLE, TONI	N/A	YES
SUBSTITUTE TEACHER AIDE	GILLILAND, ASHTIN	N/A	YES
SUBSTITUTE TEACHER AIDE	LAMPACK, LINDA	N/A	YES @ \$20.15/HR
SUBSTITUTE TEACHER AIDE	MARTIN, CHARLES	N/A	YES
SUBSTITUTE TEACHER AIDE	NUDD, JOYCE	N/A	YES @ \$18.73
SUBSTITUTE TEACHER AIDE	PATRICK, IAN	N/A	YES
SUBSTITUTE FOOD SERVICE			
SUBSTITUTE FOOD SERVICE	KAISER, ELIZABETH	N/A	YES
SUBSTITUTE CLEANER			
SUBSTITUTE CLEANER	KAISER, ELIZABETH	N/A	YES
SUBSTITUTE CLEANER	NOLAN, MARK	N/A	YES
SUBSTITUTE CLEANER	SOSA, JOHN	N/A	YES

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